

CPAC Monthly Meeting Minutes

Student Union 314 | 3:02 p.m. – 4:37 p.m. – May 18, 2015

Attendees: Suzanne Testerman, Theresa Beyerle, Steve Sedlock, Scott Roberts, Jared Coleman, Zak Steiner, Kristin Foy-Samson, Ali Doehring, Myra Weakland, Marci Tomajko, Michael Spayd, John MacDonald, Katie Watkins-Wendell

Absent with Notice: Mary Jane Grebenc, Diane Raybuck, Aiesha Motley, Denise Montanari

1) Open Meeting

- a) Suzanne Testerman opened meeting at 3:02 p.m.
- b) Meeting Minutes of April 27 reviewed

2) New Business

- a) State of the Institution Discussion
 - i) Discussion regarding recent announcements and potential changes:
 - (1) Ohio's Polytechnic University: defining and educating campus community
 - (2) Recent announcement of new Centers
- b) Goals of CPAC 2015-2016
 - i) Tabled for next meeting
- c) CPAC Website
 - i) Secretary will begin working on the reformat
 - ii) More discussion and input at the next meeting

3) Old Business

- a) University Council Committee Assignments
 - i) *See table on page 2*
- b) Leave Back Request Status Update
 - i) Being reviewed by administration
- c) Professional Development Survey status
 - i) Fell off the radar – will look at {potentially} distributing this summer
- d) University Council Committee Updates
 - i) Steering Committee - Discussion of name change. Budget. Next meeting is May 28 at 3pm in Student Union 312 - open to the public. Next "full" meeting to be held in September.
 - ii) Budget – Not much can be shared at this time. \$350M in deferred maintenance to campus. New model of budget has been arranged. Several concepts in regards to potential cuts and areas in need of attention are being discussed. Will meet again before the next UC meeting (May 28). FY 17 budget work to begin immediately following announcement of FY 16 budget.
 - iii) Communications – no report
 - iv) Information Technology – no report
 - v) Physical Environment – no report
 - vi) Institutional Advancement – no report
 - vii) Rec and Wellness – Solidified statement for Wellness committee and initiative - will be presented at the June UC meeting
 - viii) Student Engagement and Success – No quorum at the last meeting - topics discussed: integration of Wayne students in New Roo Weekend. Transition assistance for students coming from satellite campuses to Main Campus. Re-elected Chair.
 - ix) Talent Development & HR – no report
- e) Other topics discussed:
 - i) Salary Survey:
 - (1) Tabled based on budget and state of institution
 - (2) Discussion regarding partnering with other committees to split cost
 - ii) CPAC budget:
 - (a) \$7,445.50 (as May 19, 2015) available in account
 - (b) Typically receive \$1,620 allocated each year

(2) Discussion regarding providing memberships to the Rec & Wellness Center for CPs - helps to support the Rec and Wellness initiatives on campus and give back to CPs.

(a) Suzanne to discuss further with John MacDonald, CPAC rep. to UC, Rec. & Wellness

iii) HLC report following second visit

(1) Discussion regarding the timeline for this report or campus education once received

Meeting Adjourned at 4:37 p.m.

Next meeting: Monday, June 29 at 3pm in Student Union 314

Contract Professionals	Membership 2015-2016 Term	
University Council Standing Committees	Advisory	At Large
Budget and Finance	Zak Steiner (1 year)	Kelly Kotch
Communications	Scott Roberts	Ivy Banks, Esq.
Information Technology	Diane Raybuck	Jeanette Berger
Physical Environment	Denise Montanari	Lia Thompson
Institutional Advancement	Katie Watkins-Wendell	Dave Parry
Recreation & Wellness	John MacDonald	Katie Sigal Papp
Student Engagement and Success	Michael Spayd (1 year)	Carol Pleuss (Wayne College at-large)
Talent Development & Human Resources	Theresa Beyerle	Alisa Benedict O'Brien
University Council	Suzanne Testerman	Stacey Moore